

NUAMES Policy and Procedures
277-433 Disposal of Textbooks*
Revised: 24 September 2013
Approved: 23 October 2013

1. PURPOSE AND PHILOSOPHY

The purpose of this policy is to provide guidance in implementing Rule 277-433

2. POLICY

NUAMES will implement the following when disposing of textbooks.

2.1. Public Notice

2.1.1. The State Charter Director will be notified of surplus textbooks and the appropriate price for these books. Through the email network, charter schools will be notified of their availability. In addition, the Davis, Ogden and Weber districts will be contacted to determine if there is a need in these districts for the books.

2.2. Utilize Follett Educational Services with the Davis School District Contract to dispose of end of life textbooks. Vendor number 110517. This contract expires 4/15/2017.

* *The above policies have been adapted, in part, from Davis School District.*